From: <u>Tyson, Linda</u>
To: <u>Robinson, Deborah</u>

Subject: RE: FYI - scheduling next meeting FW: Portland Harbor Need a 2 hour meeting next week

Date: Wednesday, October 05, 2016 10:51:00 AM

May be easier to have the OR folks on conference line only? VTC for R10 & HQ only?

From: Robinson, Deborah

Sent: Wednesday, October 05, 2016 9:52 AM

To: Ingemansen, Dean; Woolford, James; Mackey, Cyndy; Nearhood, Jennifer; Bilbrey, Sheryl

Cc: Grandinetti, Cami; Zhen, Davis; Tyson, Linda

Subject: FYI - scheduling next meeting FW: Portland Harbor Need a 2 hour meeting next week

Importance: High

Dennis McLerran's scheduler is reaching out to schedule next senior meeting with Richard Whitman for T or W next week. It will be facilitated by Bill Ross.

We are looking into VTC, with Kevin and Richard at OOO. If the meeting is on Tuesday, Davis plans to be with them in the room.

HQ, if you can be on VTC that would be good. If you do, let me know the details and I will put in a request to hook the VTCs together.

Bill Ross suggests there may be some editing of language, so I will set up adobe connect for screen sharing as well.

Thanks, Debbie

From the Desk of: Debbie Robinson Tel: 206-553-4961

robinson.deborah@epa.gov

US EPA Region 10, M/S ECL 122, 1200 Sixth Avenue, Suite 900, Seattle, WA 98101

From: Erikson, Linda

Sent: Tuesday, October 04, 2016 4:49 PM

To: julie.tasnady@oregon.gov; Bill Ross

bross@rossstrategic.com>

Cc: Tyson, Linda < Tyson.Linda@epa.gov >; Robinson, Deborah < Robinson.Deborah@epa.gov >;

Suzanne Walker <<u>swalker@rossstrategic.com</u>>

Subject: Re: Portland Harbor Need a 2 hour meeting next week

Importance: High

Greetings,

We would like to schedule another 2 hour meeting on Portland Harbor next week. Below are the times we are requesting.

1st choice is Tuesday (10/11)

2nd choice is Wed noon or 1 pm (10/12)

3rd choice is Wed morning (10/12)

Please respond to all so Dennis' regular scheduler will receive your response.

Thanks very much,

Linda

Linda Erikson

Assistant to Michelle L. Pirzadeh, Deputy Regional Administrator U.S. Environmental Protection Agency | Region 10 C: 206-437-6906 | D: 206-553-1191 | F: 206-553-1809